

Pathology Group of Louisiana
Histology Technician Job Description

POSITION TITLE:

Histology Technician 1 **PRN**

Position Reports to:

Histology Supervisor

Employment Variables: Part-time, non-exempt position. Works shift as scheduled and as needed and must be available to adjust schedule to meet the needs of the department.

Job Summary:

Performs all duties of a histology technician in preparing tissue specimens for pathologist examination: embedding, cutting and staining formalin-fixed tissue in an accurate and timely manner, in accordance with standard histology practices.

Must be a team-player, maintain a cooperative attitude and support on-going changes in a professional manner.

Education, Experience, and Training: High school diploma, some college science preferred.

Minimum Required: 1 year of work experience performing histology technician duties.

Other Qualifications:

Good working knowledge of principles and techniques in histology. Must be able to adapt to changes in work schedule; must possess good analytical and problem solving skills, adjusting priorities as work requirements demand; must be able to perform multiple tasks correctly and simultaneously; must be able to work independently and make decisions based on good judgment; must possess excellent verbal communication skills and must be able to work well with all others.

Duties and Responsibilities

1. Embedding & Cutting

- Properly orients and embeds all types of tissue with adequate speed (50-60 blocks per hour)
- Cuts paraffin blocks according to protocol with adequate speed (50 blocks per hour) with good quality sections
- Accurately labels all slides: routine H&E, levels, recuts and special stains

3. Routine Staining

- Stains routine H&E slides according to protocol
- Evaluates quality of slides before releasing to pathologists
- Accurately tags slides and distributes accordingly
- Maintains H&E stains/reagents and equipment

4. Special Stains

- Stains slides on automated stainer and manually if needed, according to protocol
- Utilizes proper controls and evaluates control results and quality before releasing
- Accurately tags slides and distributes accordingly

5. Equipment maintenance

- Maintains workstation equipment as well as stainer and processors as assigned