

**Pathology Group of Louisiana**  
**Histo Lab Assistant 3**

**POSITION TITLE:**

**Lab Assistant 3 1am-9:30am Mon-Fri**

**Position Reports to:**

Histology Supervisor

**Employment Variables:** Works shift as scheduled and must be available to adjust schedule to meet the needs of the department.

**Job Summary:**

Performs duties to prepare and turn out slides for pathologist examination: slide staining and compilation and turn out in an accurate and timely manner, in accordance with standard histology practices.

Must be a team-player, maintain a cooperative attitude and support on-going changes in a professional manner.

**Education, Experience, and Training:** High school diploma, some college science preferred.

**Minimum Required:** 1 year of work experience in a medical lab preferred

**Other Qualifications:**

Must be a quick learner with good manual dexterity. Must be able to adapt to changes in work schedule with good analytical and problem solving skills, adjusting priorities as work requirements demand; must be able to perform multiple tasks correctly and simultaneously; must be able to work independently and make decisions based on good judgment; must possess excellent verbal communication skills and must be able to work well with all others.

**Duties and Responsibilities**

**1. Routine Staining**

- Stains routine H&E slides according to protocol
- Accurately compiles slides and distributes according to chart and daily pathologist schedule

**2. Equipment maintenance**

- Maintains assigned equipment (stainer and embedding centers), documenting daily quality control

**3. Other duties**

- Willing accepts direction and other assigned tasks from Supervisor, Team Lead and other Histology Techs

Signature indicates they received a copy of this job description)

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Employee Signature

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Date